

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
APPLICATION FOR CERTIFICATION AS AN
ATHLETIC COACH

Print or Type Applicant's Full Name:					
Last	First	M.	<div style="display: flex; justify-content: space-around;"> <div>— — — — —</div> <div>Social Security Number</div> <div>— — — — —</div> </div>		
Birth Name			Notice/Affidavit		
Street			Disclosure of the Social Security Number is mandatory. It will be furnished to the Rhode Island Division of Taxation pursuant to Chapter 76 of Title 5 of the Rhode Island General Laws, which states that any person applying for or renewing a license to conduct a profession within Rhode Island must have filed all required state tax returns and paid all taxes due the state. The statute also requires the following certification:		
City or Town			I hereby certify, under penalty of perjury, that I have filed all required state tax returns and have either paid all taxes due the state, entered into a written time payment agreement with the Rhode Island Division of Taxation, or am pursuing administrative or appellate review of unpaid taxes.		
State					
Zip					
()					
Telephone Number					
Date of Birth					
E-Mail Address					
Check as appropriate for each section: (response is voluntary)					
Race: ___ Amer. Indian/Alaskan Native ___ Hispanic ___ Asian/Pacific Islander ___ White ___ Black ___ Other					
Sex: ___ Male ___ Female					
			<div style="display: flex; justify-content: space-between;"> <div>Signature</div> <div>Date</div> </div>		

SECTION A: REQUEST FOR COACHING CERTIFICATE

- ☐ I am requesting issuance of a coaching certificate (\$25.00 non-refundable fee)
- ☐ I am requesting a duplicate copy of a coaching certificate (\$25.00 non-refundable fee)

SECTION B: REQUIRED INFORMATION

Teachers and other school personnel certified by the State of Rhode Island must be of good moral character. Rhode Island General Law 16-12-3 states that "Every teacher shall aim to implant and cultivate in the minds of all children committed to his care the principles of morality and virtue." Your answers to the following questions regarding your employment, criminal, and certification history are important. Any criminal matter covered by a question must be disclosed regardless of how long ago it occurred or how unimportant it may seem. Criminal matters do not necessarily preclude certification, but the failure to answer a question truthfully may result in disqualification. Furthermore, Rhode Island General Law 11-18-1 prohibits the submission of a document containing a false and misleading statement to a public agency, and Rhode Island General Law 11-58-1 prohibits the use of a falsified educational record of a postsecondary institution.

1. Have you ever been dismissed from any employment or have you ever resigned or retired from any employment following the initiation of disciplinary action? If yes, attach an explanation. ___ Yes ___ No
2. Are you the subject of disciplinary action in your present employment? If yes, attach an explanation. ___ Yes ___ No
3. Have you ever been convicted of a felony or a misdemeanor? If yes, attach a copy of the conviction record(s). Expunged convictions must be disclosed under Rhode Island General Law 12-1.3-4. Attach an explanation stating the date, location and nature of the offense(s) involved in the expunged Conviction(s) ___ Yes ___ No

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4. Have you ever entered a plea of nolo contendere to a felony or misdemeanor charge? If yes, attach a copy of the conviction and/or probation record(s). _____ Yes _____ No
5. Are any misdemeanor or felony charges currently pending against you? If yes, attach an explanation. _____ Yes _____ No
6. Do you hold a valid teaching or coaching certificate in any other state? _____ Yes
_____ No
State _____ Area(s) _____ Certificate No. _____
7. Have you ever been denied an educator's or a coaching certificate or license for reasons other than your failure to meet academic or work experience requirements? If yes, attach an explanation stating date, state, and reason(s) for denial. _____ Yes _____ No
8. Has your educator's or coaching certificate or license in another state ever been suspended, revoked, or If yes, attach an explanation date, state, and reason on a separate sheet. _____ Yes _____ No
9. Are you currently the subject of any action to revoke or suspend your educator's or coaching certificate? If yes, attach an explanation. _____ Yes _____ No

SECTION C: AUTHORIZATION

I certify the accuracy of the information provided in this application and in any supporting documentation I may submit. I have read and understand the notice regarding Rhode Island laws above. I hereby authorize the release of information to the Department of Education for the purpose of investigating or verifying any information in my application.

Signature of Applicant

Date

SECTION D: CERTIFICATION FEE: \$25.00

PLEASE MAKE CHECKS PAYABLE TO: GENERAL TREASURER-STATE OF RI. ALL FEES ARE NON-REFUNDABLE. NOTE: WE ARE UNABLE TO ACCEPT CASH OR CREDIT CARDS.

Please mail application, fee and required documents to:

Rhode Island Department of Education
Office of Educator Quality and Certification
Shepard Building
255 Westminster St.
Providence, RI 02903-3400

INSTRUCTIONS FOR COMPLETING THE COACH CERTIFICATION APPLICATION

Chapter 16-11-1.1 of the General Laws of Rhode Island requires that all athletic coaches be properly certified PRIOR to being employed in an educational setting which requires certification.

1. COMPLETE APPLICATION FORM: Please TYPE or PRINT. All questions must be answered accurately and completely. Entry of false information could result in denial or revocation of your certificate.
 2. CERTIFICATION PROCESSING FEE: A money order or personal check for \$25.00, payable to the GENERAL TREASURER, State of Rhode Island, must accompany each application. No application will be evaluated without the fee. **THE FEE IS NON-REFUNDABLE.** (Cash is not accepted.)
 3. DOCUMENTATION: Attach a copy of the FRONT and BACK of your first aid card showing that you completed a Red Cross Community First Aid & Safety course, (formerly Standard First Aid) OR Sports Safety Training First Aid Basics.
- INSTRUCTIONS FOR COMPLETING THE COACH CERTIFICATION APPLICATION

Applicants for coaching certificate must demonstrate to the Department of Education that they have completed an approved first aid course within three (3) years of the date of the application.

Below you will find a list of the first aid training approved by the Department of Education.

First Aid Training Approved by the Department of Education:

Red Cross Community First Aid & Safety

Red Cross Sports Safety Training First Aid Basics

Red Cross First Aid Basics

Care and Prevention of Athletic Injuries (college course)

EMT certification/licensure

Physician licensure

Nurse licensure

Sport Medicine First Aid

Sport Safety Training with Adult and Child CPR

First Responder course (American Medical Response of MA)

National Safety Council First Aid Institute Certification

EMP America: Medic First Aid

Outdoor Emergency Care – National Ski Patrol

URI Lifeguard Corps Basic First Aid and CPR course

American Red Cross Emergency Response course (#3216)

Public Safety Specialist – Basic First Aid

American Heart Association – Health Care Provider (Standard First Aid/CPR course only)

American Heart Association HS/FACTS Program